

Earn Your **FIB** **Accreditation**



The background of the image is a dark, textured surface. In the top left, there are black silhouettes of four business professionals (two women and two men) standing. In the top right, there is a close-up of a silver laptop keyboard and a silver pen resting on a dark surface. In the bottom left, there is a blurred image of a computer monitor displaying financial data and charts. In the bottom right, there are more black silhouettes of business professionals. The central text 'GET ACCREDITED' is written in a large, bold, white, sans-serif font.

GET ACCREDITED

Why is Accreditation Important for small Businesses.

Accreditation is the act of granting credit or recognition, especially to an educational institution that maintains suitable standards. Accreditation is necessary for any person or institution in education that needs to prove that they meet a general standard of quality.

The goals of FIB accreditation in business include the followings

- Advancing standards and promoting excellence
- Publicly recognizing programs and institutions that meet accepted standards
 - Assuring the quality of programs and institutions to the public
- Providing a means of ongoing self-assessment and continuing education programs and institutions
- Providing an objective means for reviewing the quality of education and education services

OUR MISSION STATEMENT

FIB mission statement is to achieve the highest level of industrial marketplace trust by celebrating phenomenal partnerships that will enhance quality businesses practices.

OUR VISION STATEMENT

Setting international accreditation standards that exceed all expectations.

REPRESENTING OUR CUSTOMERS

If a business has been accredited by FIB ACADEMY USA-The United State of America , it means FIB has determined that the business meets accreditation standards, which include a commitment to make a good faith effort to resolve any consumer complaints.

FIB Code of Business Practices represents standards for business accreditation by FIB. Businesses around the world that meet these standards and complete all application procedures will be accredited by FIB. The Code is built on the FIB Standards for Trust, eight principles that summarize important elements of creating and maintaining trust in business.



BUYER PERSONA IN FOCUS



PROMOTE YOUR ACCREDITATION

FIB Accreditation Business will showcase your commitment to ethics by including the FIB Trust Seal on printed materials and on your website. You have several options to choose from. FIB Accredited Business Certificate & Promotional Materials, You've earned your FIB Accreditation, let us help you promote it. You'll receive a FIB Accreditation certificate to display to all. .

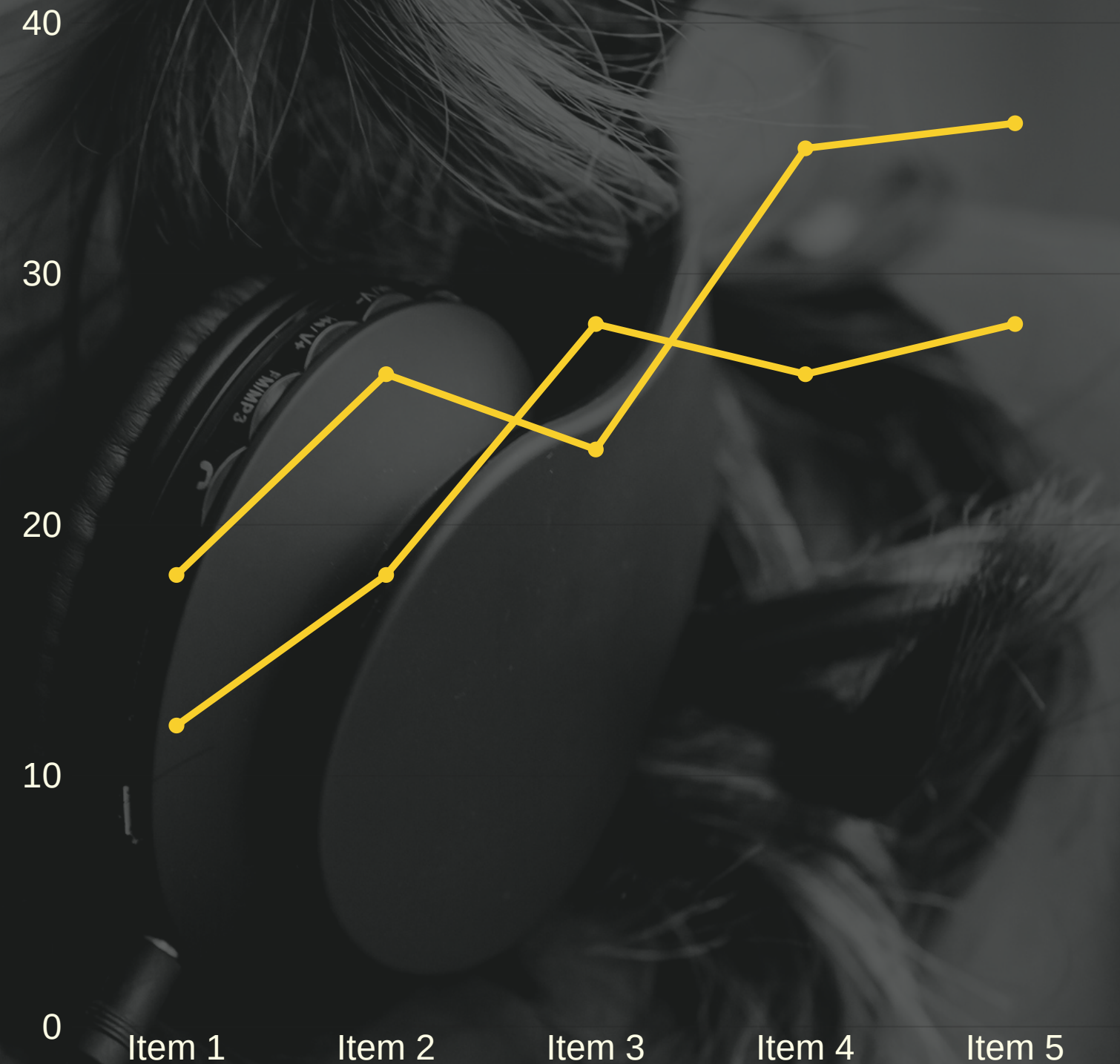
STAY INFORMED

FIB ACCREDITATION IN ACTION

E-mailed quarterly, this newsletter provides up-to-date information on FIB events, benefits, scam alerts, and much more.

FIB Business Connection

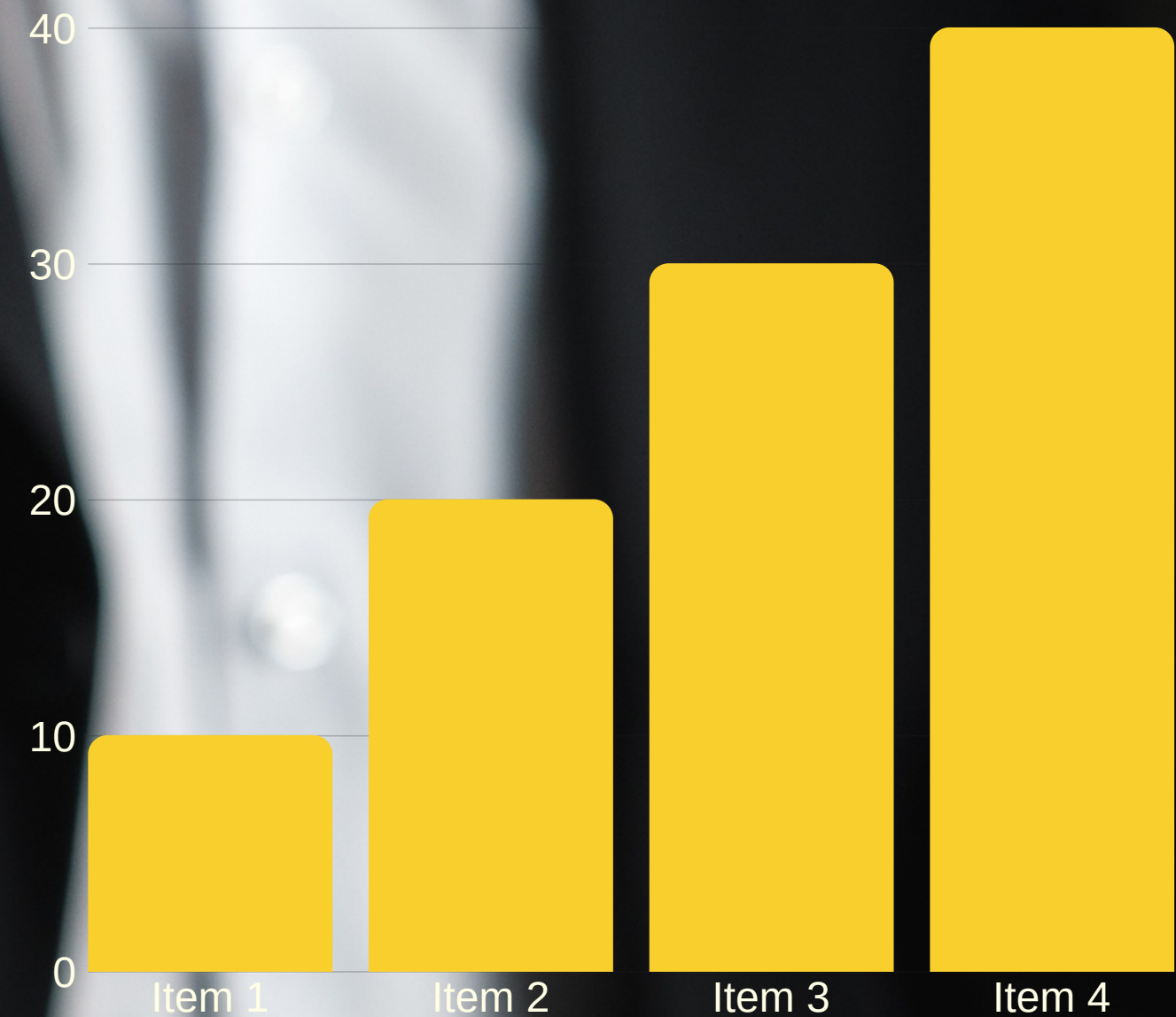
Quarterly updates, business tips, and important scam alerts are shared in this publication e-mailed directly to your company. This e-magazine includes valuable information to help you build a better business.



MANAGE YOUR FIB EXPERIENCE

CUSTOMER REVIEW TOOLKIT

Encourage customers to write a review about your company. Once a bid is submitted, the customer's contact information is emailed and/or texted* to FIB Accredited Businesses in that particular industry.





✓ **ARBITRATION**

FIB offers neutral, third-party, arbitration services to help consumers and businesses settle disputes privately.

✓ **FIB ACCREDITED BUSINESS HOTLINE**

Have questions about your accreditation? Email FIB's Accredited Business Hotline at fibacademyusa@gmail.com OR 719-344-3073

✓ **MONEY SAVING DISCOUNTS**

Offer discounts on your company's products and services to other FIB Accredited Businesses. Submitting a discount is easy and free! E-mail fibacademyusa@gmail.com or call us at 719-344-3073

FIB ACCREDITED BUSINESSES STANDARDS

Consumers can count on FIB Accredited Businesses to honor the following:
FIB Standards for Trust in all business transactions:

- ✓ Exercise Quality Trust
- ✓ Advertise Correctly & Honestly
- ✓ Be Truthful to all Customers
- ✓ Be Responsible & Transparent
- ✓ Follow up with Requests
- ✓ Be Influenceable & Approachable
- ✓ Resolved all Customers Dissatisfaction

FIB Business Accreditation Program was specially designed to offer honorable values and quality to all business.

FIB Investigations Team

Your first step in the accreditation process is to review how your business meets our FIB Standards for Trust. FIB Standards for Trust represent good business practices generally and FIB Accreditation Standards specifically; Exercise Quality Trust Advertise Correctly & Honestly, Be Truthful to all Customers, Be Responsible & Translucent, Follow up with Requests, Be Influenceable & Approachable, Resolved all Customers Dissatisfaction

Exercise Quality Trust—Establish and embrace an outstanding business track record.

Advertise Correctly & Honestly—Follow FIB accreditation standards to ensure all businesses are advertised correctly. Be Truthful to all Customers— Expertise trustworthy advertisements

Be Responsible & Translucent— Advertise website, location, registered business information, ownership and clearly disclose all policies.

Follow up with Requests— Ensure customers requests are handled in a fashionable and honorable manner. Be

Influenceable & Approachable— Set high quality standards that will display the business in an outstanding

way. Resolved all Customer Dissatisfaction— Ensure the highest level of trust is maintained through the business and customers find it easy to communicate problems.

APPLICATION PROCESS

A business provider seeking to become an accredited provider of accredited business shall submit an application to the FIB. This application shall be accompanied by the following documentation and information:

- Details of affiliations with any other providers involved in the presentation of accredited courses or business, whether as licensees, franchise holders, or subcontractors. business providers shall ensure that the list of affiliates provided is updated and reissued to maintain currency. All official business documents should be included as well.
- A list of all instructors, trainers, or business partners to be involved in the presentation of accredited business, together with an outline CV (one page) of each person, their assessor registration and certification status and brief details of experience in assessment, provision of training, and specialist sectors if relevant.
- For training organization please enclose an example copy of your training materials such as certificates, training outline, curriculum's, lapel pins, etc

Accreditation is valid for 1 to 4 years, and shall be renewed triennially subject to the following:

- Payment of all outstanding invoices
- Submission of business statistics
- Submission of updated management personnel's listing

FIB Academy USA reserves the right to suspend, withdraw or cancel the accreditation of a business.

- provider for any reason including
- Non-payment of fees
- A sustained or serious breach of the FIB criteria
- Bringing the FIB into disrepute

All information, correspondence, and documentation relating to the application for accreditation by the provider shall be regarded as strictly confidential.

The FIB, including activities associated with the accreditation of training providers providing accredited assessor training, is governed in accordance with Colorado Liability Company's law.

ACCREDITATION FEE SCHEDULE

The Accreditation Commission for Programs in Hospitality Administration has set the following approximate fee schedule effective July 1, 2020

INTERNATIONAL

Application Fee – International – \$500.00 due with completed Application, prior to submission of Self-Study.

4-YEAR PROGRAM ACCREDITATION

4-YEAR Program Accreditation Fee – \$1700.00 due upon accreditation award for US-based Programs.

US-BASED PRICE

Application Fee – US-based – \$500.00 due with completed Application, prior to submission of Self-Study

PROMOTION

2-YEAR Program Accreditation Fee – \$899.00, due upon accreditation award for Programs.

TEAM VISIT

Team Visit Expenses-International – Due upon receipt of completed Expense Worksheet from each team member; fees include the cost of travel, lodging, meals, parking, tolls, insurance, and other miscellaneous travel fees. (Average \$2,000.00 each team member -3 members per team). Travel expenses may be higher depending on the country being visited.

APPRECIATION

FIB appreciates your support and we look forward to working together to build a marketplace where buyers and sellers can trust one another.



Compliance with FIB Standards for Trust is the next step towards accreditation of your business. Once approved by The Federation of International Butlers Investigation Team, the final step is approval by FIB President. Our r President review accredited business applications for approval on the 1st and 16th of every month.

FIB BUSINESS

THE INTERNATIONAL FIB BUSINESS

Business Profile:

FIB Academy USA, has established itself as one of the leading names in the professional training and business accreditation industry. initiated in 2016 to create well-trained and motivated professionals within the global service-driven Tourism Industry. Our outstanding 5 Star service partnership and accreditation program was launched in 2018 to deliver training and technical assistance to private training organization, particularly in the small and medium enterprises sector to meet the current industry needs as to provide the capacity to continue training by certified trainers, as well as supervisory level, accredited businesses. FIB Academy USA is fully accredited by the BBB-Better Business Bureau of Southern Colorado and BBB institute of Marketplace trust with an impressive A+ track record.



INSTITUTE for
MARKETPLACE
TRUST™

A+
Rating



ACCREDITED
BUSINESS



CONTACT US

ACCREDITED
BUSINESS

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